



ARTICULATION MEMORANDUM OF UNDERSTANDING

BETWEEN

COLUMBIA SOUTHERN UNIVERSITY
21982 University Lane, Orange Beach, Alabama 36561

AND

THE SCHOOL OF EMS
115 Jordan Plaza Blvd, Suite 200, Tyler, Texas 75704

1. PURPOSE

The purpose of this Memorandum of Understanding (MOU) between **Columbia Southern University (CSU)** and **The School of EMS** is to establish criteria for a transfer credit and program acceptance agreement.

2. FACILITATE COOPERATION

A. CSU and **The School of EMS** mutually agree to:

1. Identify a point of contact, respectively, to coordinate the review of coursework and determine transfer of credit to CSU programs.
2. Provide a depiction of respective logos and approved text and authorize the other Party to use such logos and text to promote the programs, provided the respective materials are approved in writing by the Parties. Use of materials, approved or otherwise, outside of the agreement is expressly prohibited without prior authorization and written consent.
3. Inform students that tuition, fees, and other costs shall be received directly from the student. **The School of EMS** is not responsible to pay any student tuition, fees, or other costs.

B. CSU shall:

1. Provide **The School of EMS** students and graduates with **CSU** degree program requirements. Program information is located publicly on the **CSU** website and in the **CSU** university catalog. All **CSU** associate and bachelor's degree courses and programs are eligible for **The School of EMS** credit consideration and review by the appropriate **CSU** authority.

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2. Provide **The School of EMS** students and graduates with **CSU's** admission requirements, and institutional policies and procedures. **The School of EMS** students and graduates are required to follow all **CSU** requirements, policies, and procedures for all degree programs.
3. Provide **The School of EMS** students, faculty, staff, and their families with a **Learning Partnership** discount of 10% for academic courses taken at **CSU**.
4. Deploy a Partner-specific landing page with instructions and transfer credit requirements for prospective students.
5. Reserve the right to modify degree program requirements at any time to preserve the University's best practices and program integrity. **CSU** policies, regulations, procedures and curricula are subject to change without prior notice, if necessary, to keep the University in compliance with accrediting and regulatory guidelines.

C. The School of EMS shall:

1. Provide, upon **CSU's** request and for the purposes of determining applicability to **CSU** degree programs, all **The School of EMS** materials, instructor qualifications, and copies of all current certifications. This does not include the following.
 - a. Instructor personal notes.
 - b. Student examination and assessment instruments.
 - c. Proprietary material from a third party and used by **The School of EMS**, provided the material can be reasonably excluded or extracted without significant impact to the lesson.
 - d. Confidential personnel records not subject to disclosure pursuant to state or federal law.
2. Notify **CSU** of any course changes that affect this **MOU**, including courses that are added, dropped, or modified.
3. Inform **The School of EMS** students and graduates of the terms of this **MOU** and provide the **CSU** partner-specific URL.

3. APPLICABILITY, REVIEW, AND EFFECTIVE DATE

- A. **Applicability:** This **MOU** applies to both parties and to any and all of their respective employees, agents, and consultants involved in course design, maintenance, documentation, and delivery, as well as evaluation of course materials and students. Nothing in this **MOU** shall take precedence or negate in any way the policy, directives, and procedures of the respective signatory. Conflicts between this document and any other guidance shall be referred to the respective point of contact for resolution. If a satisfactory resolution cannot be achieved at this level, the responsible points of contact shall refer the matter to the signatories of this **MOU** through their respective channels.
- B. When requested by either party, the parties will convene to consider whether this **MOU** remains beneficial to both parties and will consider all potential modifications or updates to optimize the **MOU**.

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- C. This **MOU** is effective upon acceptance of both parties as indicated by the authorized signatures below.

4. VOLUNTARY CHARACTER OF RELATIONSHIP

Each Party:

- A. Acknowledges their voluntary participation in this cooperative arrangement and in doing so imposes no obligation to expend money or other resources beyond the simple administrative actions outlined in this **MOU**.
- B. Agrees to bear its own cost of participation in this **MOU**. All costs incurred under this **MOU** are gratuitously rendered and will not result in a charge or obligation to the other Party.
- C. Agrees the relationship of the Parties under this **MOU** and any resulting written agreements shall be that of independent contractors, and neither Party shall be deemed, nor shall hold itself out as being, a partner, broker, employee, servant, or agent of the other Party.
- D. Agrees neither Party shall be liable for the acts, statements, or representations of the other which in any way relate to this **MOU**.

5. TERMINATION

Either Party, without cause, may terminate this **MOU** with a 90-day written notice to the other Party.

- A. Upon notice of termination, both Parties will update their respective websites within 30 calendar days of the termination date.
- B. **CSU** agrees to accept validated transfer credits presented to **CSU** by a student through the close of business on the termination date.
- C. Notwithstanding the foregoing, either Party may immediately terminate this agreement in the event that participation under the agreement gives rise to a violation of any requirement of federal or state law, regulation, or the requirements of any accrediting agency having jurisdiction.

Signatories

Columbia Southern University

The School of EMS

Janell Gibson  Digitally signed by Janell Gibson
Date: 2023.04.19 11:20:15 -05'00'



4/20/2023 | 13:15 CDT

Provost and Chief Academic Officer **Date**

Chief Operating Officer **Date**

Appendix

School of EMS Programs	Contact Hours	Columbia Southern University Undergraduate Course Equivalency*	Semester Hours*
<i>NREMT or State License Required for Possible Transfer Credit</i>			
Paramedic Certificate	1,100	Associate of Science in Emergency Medical Services Degree Program: Paramedic Core* <u>OR</u> Other Undergraduate CSU Degree Programs: Open Electives (If Required)	30
Advanced Emergency Medical Technician (AEMT) Certificate	350	All Undergraduate CSU Degree Programs: Open Electives* (If Required)	9
Emergency Medical Technician (EMT) Certificate	300	All Undergraduate CSU Degree Programs: Open Electives* (If Required)	3

* Course Equivalency Notes:

- Only the most advanced EMS certification will be considered for transfer to CSU degree program.
- State or NREMT license must be submitted for possible transfer credit to undergraduate CSU degree programs.
- Admission to the Associate of Science in Emergency Medical Services degree program and possible paramedic transfer credit to the Paramedic Core category will be considered with an active state or NREMT Paramedic license.
- Paramedic transfer credit is possible in the Open Electives category, if required, of other undergraduate CSU degree plans.
- Credit awarded is subject to degree requirements at the time of enrollment and current transfer credit policy, which are subject to change.